**<u>REVIEW OF DATA DISSEMINATION POLICY:</u>**

1. **IS THE DATA DISSEMINATION POLICY STILL NEEDED?**
2. **PROVIDING COMPILED REPORTS**
   **-Does III.B.4 need to be changed?**
3. **REVIEW OF DRAFT FINANCIAL DATA POLICY**
   **-DDA Happold tracked edits are included**
4. **REVIEW FOR ALLOWING BULK FILES WITH JIS-LINK REPLACEMENT**
   **-Clarification of language in the DD Policy needs to be provided**

DATA DISSEMINATION POLICY IS PROMULGATED UNDER JISCR 12 AND JISCR 15

JISCR 12 DISSEMINATION OF COURT INFORMATION

The Judicial Information System Committee will adopt rules, consistent with all applicable law relating to public records, governing the release of information contained within the Judicial Information System. Such rules and any amendments thereto shall be forwarded to the Supreme Court and, unless altered by the court or returned to the Judicial Information System Committee for its further consideration and recommendations, shall take effect 45 days after the receipt of such rules by the Supreme Court.

JISCR 15 DATA DISSEMINATION OF COMPUTER-BASED COURT INFORMATION

It is declared to be the policy of the courts to facilitate public access to court records, provided such disclosures in no way present an unreasonable invasion of personal privacy and will not be unduly burdensome to the ongoing business of the courts.

Due to the confidential nature of some court information, authority over the dissemination of such information shall be exercised by the judicial branch. This rule establishes the minimum criteria to be met by each information request before allowing dissemination.

(a) Application. This rule applies to all requests for computer-based court information submitted by an individual, as well as public and private associations and agencies. This rule does not apply to requests initiated by or with the consent of the Administrator for the Courts for the purpose of answering a request vital to the internal business of the courts.

(b) Excluded Information. Records sealed, exempted, or otherwise restricted by law or court rule may not be released to the general public except by court order.

(c) Data Dissemination Committee. Rescinded.

(d) Data Dissemination Policies and Procedures. The Administrator for the Courts shall promulgate policies and procedures for handling applications for computer-based information. These policies and procedures shall be subject to the approval of the Judicial Information System

Committee.

(e) Information for Release of Data. Information which must be supplied by the requestor and upon which evaluation will be made includes:

(1) Identifying information concerning the applicant;

(2) Statement of the intended use and distribution;

(3) Type of information needed.

(f) Criteria To Determine Release of Data. The criteria against which the applications are evaluated are as follows:

(1) Availability of data;

(2) Specificity of the request;

(3) Potential for infringement of personal privacy created by release of the information requested;

(4) Potential disruption to the internal, ongoing business of the courts.

(g) Cost. The requestor shall bear the cost of honoring the request for information in accordance with section (d).

(h) Appeal. If a request is denied by the Administrator for the Courts, the requestor may appeal the decision to the Judicial Information System Committee in accordance with section (d). The Judicial Information System Committee shall review and act upon the appeal in accordance with procedures promulgated by the Committee for this purpose.